

Acknowledgment of Responsibility

Commonwealth Office of Technology

I, the undersigned, do hereby acknowledge that:

- I have the responsibility to protect the confidentiality and integrity of all Commonwealth of Kentucky data to which I have access in the performance of my job. This confidentiality and data integrity responsibility extends to, but is not limited to, systems and software which the Commonwealth owns, or develops, or acquires from third parties. I acknowledge my responsibility to protect all such information, in whatever form, from improper disclosure or use.
- I am aware of my responsibilities to read, comprehend, and abide by all COT/Enterprise policies and procedures. These policies can be accessed via <http://gotsource.ky.gov>.
- All hardware, software and data to which I have access in the performance of my job is the property of the Commonwealth of Kentucky and is to be used in the performance of my assigned job duties. I shall be responsible for the proper use of these resources. I understand that excessive personal use of these resources shall lead to loss of privilege to use them; use of these resources for personal gain is not allowed.
- I understand that violations of these rules are subject to disciplinary or legal action by the Commonwealth of Kentucky under the Kentucky Computer Crime Law, KRS Chapter 434.840-855.

Acknowledged by:

(Printed Name)

(Job Title)

(Signature)

(Date)